

ENVIRONMENTAL SUSTAINABILITY STRATEGY 2021 - 2025

Director's Message

Enterprise Services has a proven environmental sustainability program operating in the maintenance works that encourages client engagement in practicing sustainability of resources during and as a result of maintenance planning.

In implementing a formal environmental sustainable management program in compliance with ISO 14001, we have:

- Enabled planned maintenance to ensure product and building lifecycle is extended as far as is practicable
- encouraged our clients to participate in planned preventive maintenance as apposed to quick fix methods, and
- supported environmental sustainability in work methodologies including product use.

The benefits, which the company have achieved through implementing environmental management actions, include:

- reduced operational costs through preventive maintenance cutting down on the need for call outs – measured by reduced frequency of call outs by clients
- reduced energy consumption through daily checks and scheduled maintenance of tools using energy sources such as electricity – extended life of power tools by at least 5%, a
- proactive risk management through a policy of visual checking and reporting of wear and tear risks on client property including the need for preventive measures [prolong life] and risk issues such as fire hazards, risk of spillages, potential blockages that may prevent an emergency response situation.

This Strategy demonstrates what the company has already achieved and proposes to do in the future to reduce its impacts during operations, planning, policy and procedural development.

Enterprise Services recognises that meeting the challenge posed by climate change and other environmental issues is the responsibility of not only government and public agencies but equally private enterprise and individuals. Every organisation must play a role in maintaining sustainability of existing resources and guiding awareness of environmental challenges into the future.

The company is committed to the principle of lifecycle sustainability and continuous improvement in environmental management. This Strategy provides a basis upon which to build into the future.

Managing Director

Environmental Sustainability Strategy

2021 - 2025



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Introduction

All responsible organisations within the supply chain have a role to play in sustainable futures for generations.

Responding to this challenge, the company continues its commitment to reducing its environmental footprint through:

- adopting an environmentally sustainable programmed maintenance,
- measuring environmental sustainability performance
- continuing to achieve our environmental management strategy

Key commitments and targets that apply to our company are listed in this document.

This Strategy describes our policy, objectives, actions, communications, monitoring and review processes to reduce our environmental impacts.

Core Business

The company's core business includes minor works and maintenance of infrastructure, fittings, grounds of internal and external infrastructure.

Scope

This strategy addresses all relevant aspects of the operation of the company, including all metropolitan and regional locations and company service delivery activities, including but not limited to:

- Company owned and occupied buildings,
- Client buildings where the client is actively involved in environmental sustainability,
- Regulatory and compliance requirement within state and federal government agencies,
- Key integrated management systems programs being implemented [including environmental sustainability],
- The range of general day to day activities we carry out,
- Purchasing and procurement,
- Education/information provision to staff and clients, and
- Facilities operations.

Opportunities have also been identified to influence our clients to improve their own environmental performance. These include

1. Providing a quarterly risk review of the site incorporating environment and sustainability aspects and their likely impact on site management and sustainability [updated onto a site/contract risk register].
2. Programmed lifecycle maintenance – works undertaken to extend product and infrastructure life
3. Review and improve waste performance measures – recycled waste by volume, general waste by volume, chemicals usage by volume/by area.

Environment Policy

The Enterprise Services environmental management policy covers environmental aspects of the minor maintenance works services of both the company and our subcontractors when working on our behalf on client premises. Enterprise Services activities that may have an impact on the environment include:

- Use of energy sources in maintenance works
- Planning and providing maintenance works to extend lifecycle of products
- Management and measurement of waste on behalf of our clients to encourage improved waste management

Enterprise Services is committed to continually improving our environmental performance through our objectives and target. Our commitment to environmental practices include:

1. Meeting the requirements of the Environmental Protection and Biodiversity Act 1999 [Federal], State EPA Acts and local government environmental regulations.
2. Documented environmental systems implemented in company offices and client premises within the scope of our influence
3. Inspection and audit against environmental standards and identified aspects and are undertaken

The companies documented environmental system forms part of our overall integrated management system [IMS] and as such is in accordance with ISO 14001: 20015. The IMS is subject to continual improvement of systems and regulatory compliance in accordance with state and federal legislation.

Environmental objectives, integrated with quality and safety objectives and targets include, but are not limited to:

- Compliance with OHS Statutes– State and Federal requirements
- Compliance to ISO 14001: 2015 – sustainable systems within the IMS
- Elimination of waste to landfill
- Prevention of pollution to air, waterways and ground surfaces
- Engage in recycling and reuse programs
- Continually improve our environmental footprint including carbon emissions

All staff and service delivery subcontractors have a shared responsibility for the environment. The company's commitment to sustainability of the environment is communicated through this policy and supporting IMS systems to staff and subcontractors at induction and is displayed in prominent positions within the organisation as is practical. This policy is made available to interested parties on request.

The environmental policy, as part of the integrated management system is reviewed annually for continuing suitability, regulatory compliance and opportunities for improvement.

Accountability for the IMS is the Manager and responsibilities delegated throughout the organisation as documented.

Authorised: Managing Director

Sustainable risk management tool

A WASTE HIERARCHY model is used for assessing and improving an organisations resource responsible footprint and initiating good environmental practices. It should involve all facets of an organisation and can be simply explained and measured. The Waste Hierarchy is best described as first **reduce**, then **reuse**, and then **recycle**.

- **Reducing** is cutting back on the amount of waste we generate. Also consider avoiding the need to use where practical.
- **Reusing** is finding a new way to use a product to avoid it being thrown out and before it is recycled. Also consider **repair** in this process.
- **Recycling** is using what would otherwise be landfill waste to remake new goods that can be sold again.

The full lifecycle of **avoid / reduce / reuse / repair / recycle** conserves natural resources, landfill space and energy. Waste to landfill is the last resort.



AVOID	Is it needed, is it necessary? Can you do without it?	Two printers remain operating instead of one Office devices left on over weekend and continue to use power
REDUCE	Reduce frequency of use Reduce quantity	Power sources such as computers left on – turn off end of day Lights auto turn off when leaving room Re-use stationary such as bulldog clips etc.
REUSE	Can the product be re-used for another purpose? Can part of the product be used for another purpose?	Older computers re-used for less critical work before being recycled Re-use underside of paper before recycling occurs Re-use stationary such as bulldog clips etc.
REPAIR	Maintain to last longer Fix it don't throw it out	Maintenance plan of electrical equipment and mechanical devices to prolong life
RE-BUY	Buy refurbished second hand products Restore and re-sell	Purchase second hand and use as is Purchase rebuilt products such as smart phones, computers etc
RECYCLE	Revert to raw product for re-manufacture Remake from previously used product	Check council services to maximise recycling opportunities Recycle electronic devices – 'google' local providers
LANDFILL	Unable to be utilised in any other way in full or in part	All other avenues of use have been exhausted No further opportunities to reclaim

Achievements to date

Enterprise Services first adopted an Environmental Sustainability Strategy in 2007. Since then, we have worked to reduce our energy consumption, extend product and infrastructure user lifecycle achieving the following:

- Improved energy efficiency processes by an estimated 20% measured against improvements in equipment selection, maintenance and use of gas driven appliances where practical. 2010-2013 sustainable achievement.
- Purchase of electricity as GreenPower – continued since 2008.
- Influenced client environmental management with recycling collection and management of water wastage. 3 year target achieved.
- Assisted clients with infrastructure extended Lifecycle and waste collection strategies by an average of 10 - 15%, measured against unplanned call out frequency rates decrease and waste collection figures by weight and cost.

Review and Progress Reporting

- Progress of the strategy implementation will be assessed at annual management review meetings.
 - Strategy to be reviewed annually. Performance progress and key achievements to be reported publicly through annual report.
 - Strategy and targets to be reviewed and updated every two years.
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